



Minutes of the 115th Annual General Meeting of the Otaki Golf Club Inc held in the Clubhouse at 9.30am on Sunday, 28th August 2016

Present: T Killalea (President), B Ansell (Chair of Management Committee), I Taylor (Treasurer), O Davies (Chair of CDMC), J Calton (Management Committee) and 65 members as per Attendance Record (total 71).

In Attendance: J Lamplough (Superintendent), T Dalziel (Manager-elect), J Draper (Acting Minute Secretary).

Moved O Davies/B Norris that 22 apologies be received. Carried.

Welcome: The President welcomed everyone to the meeting.

In Memoriam: A minutes silence was observed by the meeting in memory of Maurice Turnbull and Margaret Betty who passed away during the year.

Confirmation of Minutes: Moved P Jensen/R Johnson that the Minutes of the 114th AGM held on Sunday 27th September 2015 be confirmed as true and complete. Carried.

Matters arising: There were no matters arising.

President's Report: T Killalea spoke briefly to his report. Moved T Killalea/ T Southgate that the report be accepted. Carried.

Treasurer's Report: I Taylor spoke to his report noting the pleasing result with a surplus of \$103,000 which put the Club in a sound financial position. This had allowed the discharge of a loan to the ANZ Bank and a 50% deposit to be paid for the rough mover purchased during the year. He further noted that the only term debt remaining was the balance of the members' loans.

He explained however that the rosy financial picture masked a major problem of trying to arrest the continuing decline in membership that was creating an increasing dependency on grants to fund many of the Club's needs. Mr Taylor said he was optimistic that NZCT, a major source of grants, would provide funding for future capital expenditure - but not for operating expenditure. The business plan confirmed by the management committee included a programme to grow membership but there would still be a need to generate further income. One possibility was to look at better utilisation of the Club's facilities which, if refurbished, could generate a possible \$30,000 and make a major contribution to Club finances.

Mr Taylor thanked P George for his work on the Finance Committee and B Ansell for her support as Chair of the Management Committee and in her role as Acting Manager. He also thanked K Pugh for valued accounting support role in the Office.

Moved I Taylor/T Killalea that the Treasurer's Report be accepted.

P Jensen challenged the balance of the Members' Loans being recorded at \$60,000 when the conditions of the loan agreement required that one loan of \$15,000 be repaid every year. This had not been done in 2015/16 as the member drawn from the ballot in December 2015 had declined repayment. B Norris noted this had been discussed at a Management Committee meeting. T Killalea said he had been called on to review the repayment terms and had recommended that the unpaid loan be retained as a debit. J Fluker asked why the accounts showed a balance of \$60,000 in term liabilities and \$15,000 in current liabilities. In response, I Taylor advised that accounting reporting standards required any portion of debts repayable in the coming year to be treated as a Current Liability – with the balance remaining as a Term Liability.

B Ansell advised that the members loan situation had been discussed with the member concerned and it had been agreed to make the repayments aligned to the Club's changed financial year. A ballot was conducted in June and the loan repaid in July (in the 2017 financial year).

The motion was put. Carried with one vote against. P Jensen asked that his dissent be recorded.

Management Committee Chair's report: Moved P Curling/L Ludlum that the report as tabled be received. Carried.

Course Development and Maintenance Committee Chair's report: O Davies spoke to his report emphasising that the work of the CDMC was much broader than that done by the what used to be known as the Greens Committee. The work on the practice fairway alongside the 7th fairway and the proposed wetland development adjacent to the 3rd fairway were examples of development. Levelling of the tees now underway and to be progressed once further funding had been obtained was maintenance while the successful drainage work on the 11th fairway encompassed both maintenance and development.

Moved O Davies/B Ansell that the CDMC report be received.

G McGuire questioned why positions on the CDMC had been left vacant even though he had volunteered to be a member. B Ansell replied that the membership of the committee had been discussed "In Committee" by the Management Committee and no further details could be disclosed.

J Lamplough commented on the work of volunteers and the support of sponsors, including the 'big one' in the last year Mark Goodwin who provided the concrete bins for materials at the workshop. The work of the Wednesday and Friday volunteers was much appreciated. He also thanked staff members Stewart and Wally for their work.

The motion was put. Carried.

Life Membership: Moved L Ludlam/E Levett that Tom Southgate be made a Life Member.

Speaking in support of the motion, Mr Ludlam said Mr Southgate had 40 years of active participation and service to many things in the Club. He worked tirelessly in the background to assist the various committees while his expertise in technology and research had greatly assisted the Superintendent and Office staff. Seconding the motion Mr Levett noted that Mr Southgate's untold practical experience was of great benefit for projects undertaken by the Friday Men's Group.

Mr Lamplough noted that he had first met Mr Southgate in 1993 and had valued his problem solving and research capabilities ever since.

The motion was carried by acclamation.

Moved M Taylor/N Andrews that Penny Bertelsen be made a Life Member.

Speaking in support of the motion Marama Taylor said Mrs Bertelsen had been an outstanding asset to the Club serving on the Ladies Committee as well as Club Captain, Ladies Captain and the Main Committee. As a golfer, Mrs Bertelsen had won many trophies and had been a strong supporter of Club tournaments through the provision of big boxes of produce as prizes.

The motion was carried by acclamation.

Constitution:

Moved I Taylor/B Ansell that Clause 12B be amended as set out in the Notice of Meeting. Carried.

Moved I Taylor/B Ansell that Clause 16 be amended as set out in the Notice of Meeting.

P Jensen appealed for the amendment to be rejected as the 'General Manager' is charged under the constitution with the responsibility for all matters affecting the Club and Members.

B Ansell responded that the feedback received from Members after the departure of the previous manager led the Management Committee to review the position. As a result, the role was defined more specifically and responsibility for the course assigned to the Superintendent with both the 'Manager' and Superintendent reporting to the Management Committee. The Club Captain, who is a member of the Management Committee, remained responsible for golf activities. Ultimately the management of Club was the responsibility of the Management Committee and its Chair.

T Killalea noted that the change would focus the role of the Manager.

R Gardner added that the three things that most concerned members would all be the responsibility of the Management Committee.

The motion was put. Carried with 10 abstentions and P Jensen against. Mr Jensen requested that his vote be recorded.

Election of Officers: The President announced the results of the ballot for Club officers

President: T Southgate (unopposed)

Treasurer: I Taylor (unopposed)

Club Captain: G Brooks (unopposed)

Management Committee: L Ludlam, K Cooper, H Sweetman. Under Clause 4 of the Constitution the Management Committee can fill the remaining vacancy with a woman Member.

Golf Committee: K Wall, A Rigby, D Park, J Hapi, R Johnson.

Junior Convenor: No nominations

Finance: P George (unopposed)

CDMC: E Levet, P Jensen (unopposed)

General Business:

B Ansell introduced Manager elect Terry Dalziel who would begin duties on 29 August 2016 and noted that Terry had good understanding of the working of clubs from experience as Manager of the Waikanae Chartered Club. Terry also enjoyed a game of golf. Terry Dalziel added that she was familiar with the compliance requirements of clubs as well as extensive retail experience from managing groups of stores for The Farmers Trading Company and The Warehouse. Through her networks Terry said she was confident that sponsorship and other revenue streams could be developed for the Club.

R Young asked if the Club had hole-in one insurance to provide funding to celebrate such events. B Ansell replied that T Killalea (President) was completing a review of the Club rules, including the hole-in-one policy.

F McBride requested a sub-committee be formed to review the Constitution now that it had been operative for one year with particular attention to the role of the Club Captain and the need to address the requirements of Women's golf with the appointment of a Woman's Captain. T Killalea said the request had been noted and would be addressed by the incoming Management Committee.

W Carlson appealed for Members to join the Wednesday working bee and expressed gratitude to the ladies who have baked and supplied cakes for the working bees.

R Gardner requested that the overview of the Club's position as stated in the August newsletter be incorporated in the minutes ie *"The Club is in a strong financial position, with a record surplus, minimal borrowings and a positive cash flow. The restructure has been completed with a new Constitution being adopted, a five-year strategic plan is in place, business plan now finished and ready for the incoming Management Committee, sub-committees have clear protocols and directions in which they can operate and there is a five-year course development plan."*

P Jensen asked if the email address used by applicants for the Manager's position (otakigolfpresident@gmail.com) was secure and if not for it to be deleted.

T Killalea thanked the outgoing Management Committee for its work and in particular O Davies for the "mountain of work" he had done.

He also thanked Annie Cameron for all she had done for the Club, and as a volunteer in the Office for the last three years. Annie had been "the

eyes and ears of course activities” and would be missed. A presentation to Annie (accepted by T Southgate on her behalf) was endorsed with acclamation.

A presentation was made to B Ansell to acknowledge the work undertaken as President, Chair of the Management Committee and two stints as Acting Manager to lead the restructuring of the Club and establish a platform for its future success. The presentation was endorsed with acclamation.

T Southgate as new President announced that the first meeting of the new Management Committee would be on Tuesday, 30 August 2016 at which the new Chair would be elected.

T Killalea closed the meeting at 10.56am.

Confirmed as a true and correct record

Chair

Date